

Bank, Pool and Agency: Staff Orientation Checklist

 Scan the QR Code

To be completed during 1st shift in a new department by all Bank, Pool and Agency staff.



Nurse Bank and Pool: Performance Feedback Form.

 Scan the QR Code

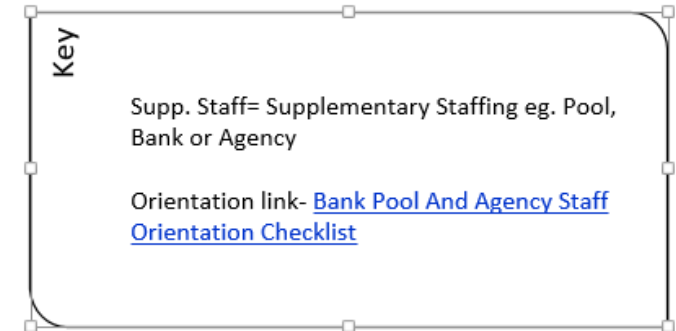
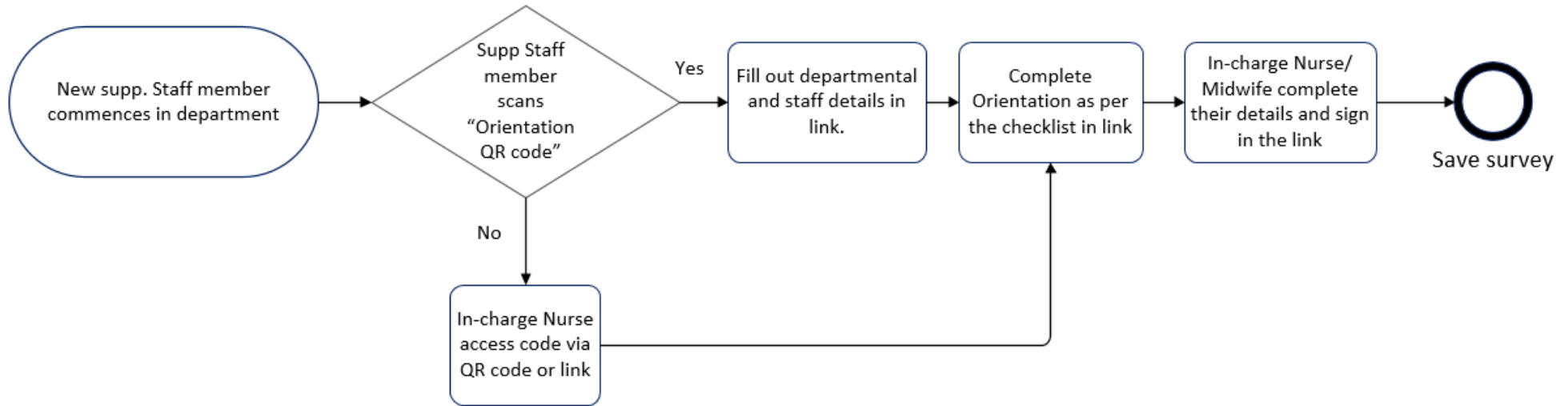
To be completed at least 3 times per year by all Bank and Pool staff.



The Bank, Pool and Agency Orientation Checklist and the Performance Feedback Form have been converted into electronic format accessible via the above QR codes. Once the QR Code is scanned, it will take you to the relevant form. You can scan on any device. Once completed, these will be automatically emailed through to the NMWU team.

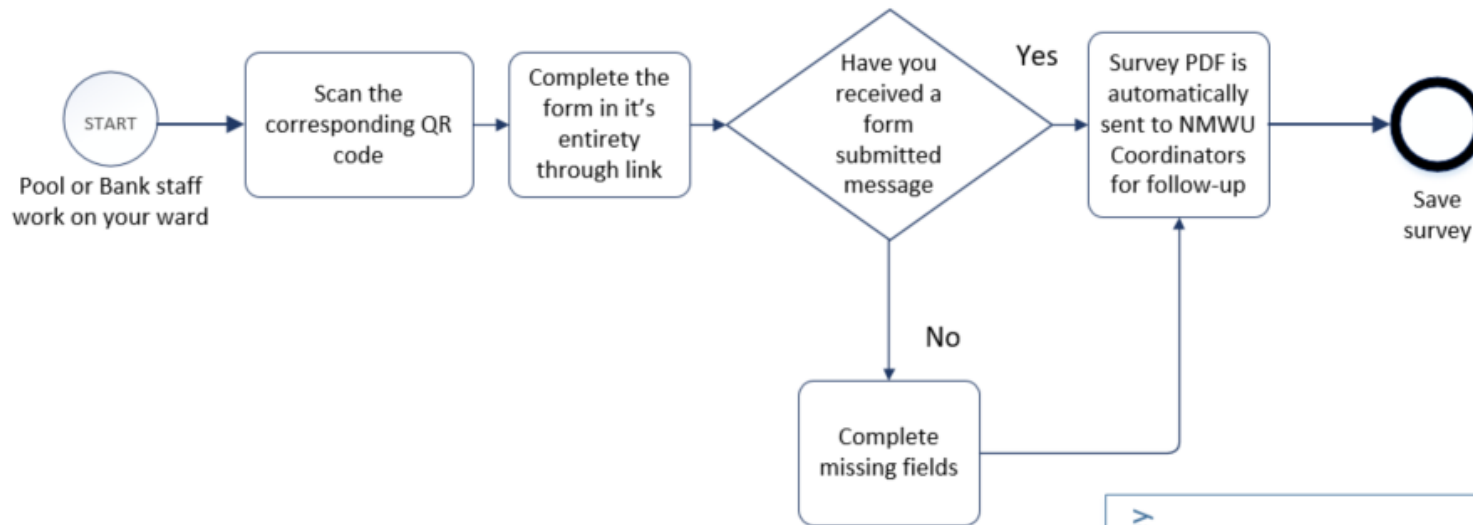
Bank, Pool and Agency: Staff Orientation Checklist Process Flow Chart

Audience: Departmental In-charge Nurses and Midwives and all Supplementary staff (Pool, Bank and Agency)



Nurse Bank and Pool: Performance Feedback Form Process Flow Chart

Audience: In-charge nurse/midwife



Key

Frequency of feedback-

Performance Feedback does NOT need to happen for every Pool/Bank staff for every shift. However it is recommended that every staff member has at least three completed throughout the year. Also if there is anything that needs follow up or the staff member has performed exceptionally well, we would love to hear it.